

Minutes of the Meeting of Elvetham Heath Parish Council
Held at The Key Centre Elvetham Heath
Monday 17th November 2014 at 7.30pm

PRESENT

Cllr Marilyn Robson (MR)	Chairman	Elvetham Heath PC
Cllr Chris Alden (CA)		Elvetham Heath PC
Cllr Emma Watmore (EW)		Elvetham Heath PC
Cllr Nicky Bond (NB)		Elvetham Heath PC
Cllr Richard Woods (RW)	(from 7.35pm)	Elvetham Heath PC
Jan Hyatt (JH)	Clerk	Elvetham Heath PC

108/14	Apologies for absence Apologies had been received from Cllr. Caroline Ellison & Cllr George Brown	
109/14	Declarations of Interest & associated dispensations None	
110/14	Approval of the Minutes The minutes of the meeting of 20 October 2014 (nos. 94/14-107/14) were confirmed as an accurate record and signed by the Chairman. The minutes and recommendations of the following committee was accepted: <ul style="list-style-type: none"> • Planning committee 20 October 2014 Nos. 20/14 – 26/14 	
111/14	Public Session None.	
112/14	Police Report Members of the local neighbourhood team were unable to attend but had sent the crime report for October which was reviewed. <ul style="list-style-type: none"> • A further theft of conifers from a house in Kintbury Close • 1 x theft of expensive bicycle from a garage in Turbary Road • Shoplifting from Morrisons • 1 x distraction theft in Morrison's car park. 	
113/14	Key Centre - Toilets 3 quotes had been received for the refurbishment of the toilet facilities in the Key	

	<p>Centre. All 3 exceed the original £15k budget. The Clerk confirmed that funds could be moved from other budget heads to cover the difference.</p> <p>It was agreed to employ Pegasus to carry out the work as they had already suggested several possible savings and would work with the council to keep the costs down.</p> <p>Resolved: To employ Pegasus Building Services to carry out the refurbishment of the toilets working to a maximum budget of £20k.</p>	
114/14	<p>Key Centre - Signage</p> <p>A quotation had been received from a sign company in Farnborough which is cheaper than any previous quotes and offers a more suitable product. The company can produce internal signs for the centre together with some external signs. They will also produce the Key Resident Award board which County Councillor Wheale has offered to fund.</p> <p>Resolved: to accept the quotation from Sign Express for £576 for internal signs & several external signs for £396.</p>	
115/14	<p>Key Centre – Garden</p> <p>It was agreed in the short-term to employ a gardener for a few hours per month to tidy up the garden. If there are still problems next year the issue will be addressed again.</p> <p>Resolved: to employ the services of a gardener for up to £50 per month to be taken from the Key Centre maintenance budget.</p>	
116/14	<p>Public Seating</p> <p>It was agreed to attempt to source 4 benches – 2 for the Key Centre garden and 2 for the green with a budget of £2k.</p>	
117/14	<p>Christmas Tree</p> <p>It was agreed to source the Christmas tree from Lotus Landscapes again this year. For £600 they provide and set-up a 20ft+ tree, provide 8 barriers and organise removal and disposal in January.</p>	
118/14	<p>Finance</p> <p>The schedule of payments for November was presented to the council for review and approval.</p> <p>Resolved: to accept & approve the payments</p>	
119/14	<p>Chairman’s Report & Announcements</p> <p>The Chairman reported the following:</p> <ul style="list-style-type: none"> • Attended, together with Cllr Brown, the HDC cabinet meeting where the Local Plan was being discussed. 	

	<ul style="list-style-type: none"> • Represented EHPC at the Remembrance Service and Parade laying a wreath at the war memorial in Gurkha Square. • Will be attending several meetings during the last 2 weeks of November. 	
120/14	<p>Councillor Reports</p> <ul style="list-style-type: none"> • Cllr Bond: <ul style="list-style-type: none"> ○ Nothing to report • Cllr Woods: <ul style="list-style-type: none"> ○ In district Council capacity asked for opinions on the Local Plan. • Cllr Watmore <ul style="list-style-type: none"> ○ Nothing to report • Cllr Alden <ul style="list-style-type: none"> ○ Nothing to report 	
121/14	<p>Clerk's Report</p> <p>The Clerk had circulated her report previously and highlighted the following:</p> <ul style="list-style-type: none"> • The after school club has requested an outside light for the rear of the Key Centre. • Farmers' markets: the November market was successful despite the poor weather conditions. The Christmas market on 13 December should be the largest one to date. • The surface of the tennis/netball courts is being cleaned and treated on Wednesday 19th November. • The street lights will be repaired on Friday 21 November. • It appears that there is capacity for an additional electric socket in the Key. <i>It was agreed to investigate this further and seek quotations.</i> • Allotments: many of the plots are in a poor state and the site is currently looking very messy. It appears that one plot holder has increased the size of their plot by cutting back the boundary hedge very severely. <i>Agreed that a formal inspection would be carried out and a letter sent to all plot holders reminding them of the allotment regulations.</i> • The Clerk has learnt that the Scouts have hired out the HQ for an adult training course in clear breach of their licence to occupy the building. <i>Agreed to write to the Executive Committee.</i> 	
122/14	<p>Date of next meeting</p> <ul style="list-style-type: none"> • Monday 15 December 2014 	

There being no further business the meeting closed at 9.30pm

Signed.....

Date.....