

Minutes of the Meeting of Elvetham Heath Parish Council
Held at The Key Centre Elvetham Heath
Monday 21st March 2016 at 7.30pm

PRESENT

Cllr Marilyn Robson (MR)		Elvetham Heath PC (EHPC)
Cllr Nicky Bond (NB)		Elvetham Heath PC
Cllr George Brown (GB)		Elvetham Heath PC
Cllr Richard Woods (RW)		Elvetham Heath PC
Cllr Emma Watmore (EW)		Elvetham Heath PC
Jan Hyatt (JH)	Clerk	Elvetham Heath PC

Also Present

2 x PCSO	to 7.55pm	Hampshire Police
Cllr Sara Kinnell (SK)	to 9.05pm	Hart District Council (HDC)
Cllr Steve Forster (SF)		Hart District Council

173/15	<p>Apologies for Absence Apologies had been received from Cllr Michelle McDarmaid who was unwell and Cllr Chris Alden.</p>
174/15	<p>Declarations of Interest & associated dispensations Cllr George Brown declared an interest in the receipt of the Key Centre & Sports Facilities Committee minutes as his daughter plays for one of the netball teams.</p>
175/15	<p>Approval of the Minutes The minutes of the meeting of 15th February 2016 (nos.155/15-172/15) were confirmed as an accurate record and signed by the Chairman.</p> <p>The minutes and recommendations of the following committee were received and accepted:</p> <ul style="list-style-type: none"> • Planning Committee– 15th February 2016: Nos. 58/15 – 67/15 • Events Committee – 24th February 2016: Nos. 28/15 – 38/15 • Key Centre & Sports Facilities Committee – 29th February 2016: Nos. 28/15 – 35/15.
176/15	<p>Public Session None.</p>
177/15	<p>Police Report 2 PCSOs from the local neighbourhood team reported the following for February & March:</p> <ul style="list-style-type: none"> • 2 x thefts from customers at Morrisons Supermarket

	<ul style="list-style-type: none"> • 2 x thefts of petrol from the petrol station • 2 x complaints of anti-social behaviour – youths near the footbridge & youths trying to set fire to a tree in the woods near Alfred Close/Park and Ride area <p>The PCSOs also reported that the force nationally are making child sexual exploitation a priority and locally they are trying to educate anyone who may have direct contact (such as taxi drivers, publicans) to help identify possible risks.</p> <p>SF reported that he is looking into mobile CCTV units for Hart District Council which may be made available to parishes.</p> <p>NB. At 7.55pm the 2 PCSOs left the meeting.</p>
<p>178/15</p>	<p>Grant under S137 LGA 1972</p> <p>The Council had received a grant application from the Fleet & District Carnival Committee for £495 towards the cost of a large marquee for the carnival weekend.</p> <p>Last year the council had granted the committee to free hall hire for its monthly meetings. The members were disappointed that no member of the committee had attended the meeting and a proposal was put forward to award a grant of £200 - more than the value of the room hire awarded previously. Following some discussion a grant of £250 was settled upon.</p> <p>Resolved: to award a grant of £250 to the Fleet & District Carnival Committee</p>
<p>179/15</p>	<p>Regeneration of Towns & Villages</p> <p>In September 2015, District Councillor Mike Morris had attended this meeting and offered to help with projects under this HDC initiative. The following had been agreed:</p> <ul style="list-style-type: none"> • A wildflower meadow on an area of the nature reserve • A community orchard along the St Swithin's/Nature reserve cycle path • Public benches for the green <p>With budgets being cut at HDC, these projects have been shelved. EW voiced her disappointment as she had been involved in the planning stages.</p> <p>EHPC agreed to progress the benches and the orchard as both would be on parish council land.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. To purchase and install 2 public benches on the green up to a total value of £1000. 2. To put forward the orchard proposal to the residents and give individuals the chance to sponsor a tree. This would be included in the newsletter and raised at the Annual Residents' Evening.
<p>180/15</p>	<p>Reserves</p> <p>The Clerk presented the list of reserves and their movements for review.</p> <ul style="list-style-type: none"> • It was agreed that the level of reserves was approaching adequate for the council's needs. • The movements in the ear-marked reserves were approved as follows: <ul style="list-style-type: none"> ○ S106 reserve – drawdown of £47,736 for grounds maintenance & addition of £45,000 from HDC as an interim payment on the transfer of S106 funds related to the highway verge maintenance. ○ Play areas reserve – reduced to nil as play area has now been completed but add any play area maintenance funds remaining at year-end. • It was agreed to set up a reserve for the Key Centre maintenance as requested by the committee. Any funds remaining at year-end will be

added to this.

RW suggested a working party be set up to formulate a long-term strategy and business plan for the council.

181/15

Exclusion of Public & Press

Resolved: to move this item to the end of the meeting.

182/15

Finance

The Clerk presented the schedule of payments for February as below. These were reviewed and signed.

Date	Chq no.	Payee	Description	VAT	Total
				£	£
01-Mar	DDR	South East Water	Key Centre water - Aug-Feb		363.78
01-Mar	DDR	TV Licensing	Annual TV licence		145.50
10-Mar	100390	Enham/Mount industries	Replacement cupboard for Little Elves	27.80	166.80
16-Mar	BP	Cunningham & Lindsey	Valuation services for insurance	180.00	1,080.00
18-Mar	DDR	Engie Gas Ltd	KC Gas	69.67	418.00
19-Mar	BP	S Mabbott-Say	Salary - March		1,743.30
19-Mar	BP	J Hyatt	Salary & expenses - March		1,575.34
19-Mar	BP	S Burns	Salary - March		700.99
19-Mar	BP	K Milton	Salary & expenses - March		662.34
19-Mar	BP	O Mabbott-Say	March pay re Feb hours		356.87
19-Mar	BP	R Gerber	March pay re Feb hours		193.77
19-Mar	BP	S Ruscoe	March pay re Feb hours		356.48
19-Mar	BP	M Wells	March pay re Feb hours		78.42
19-Mar	BP	J Manning	March pay re Feb hours		338.71
19-Mar	BP	Unison	SMS contributions re March payroll		17.25
19-Mar	BP	Signs Express	New washroom signs	31.40	188.40
19-Mar	BP	Adabe Engraving Services	Clr badges		6.00
19-Mar	BP	Lotus Landscapes Ltd	monthly maintenance - Feb	1,229.38	7,376.28
19-Mar	BP	Lotus Landscapes Ltd	Car park line marking	200.00	1,200.00
19-Mar	DDR	SSE Swalec	Cycle path electricity - Feb	1.23	26.00
19-Mar	BP	CG Comley & Sons Ltd	Removal of fly-tipped asbestos	40.60	243.60
19-Mar	BP	Primavera Cleaning Services	Cleaning - Feb		1,430.00
19-Mar	BP	HCC	cleaning products	11.74	70.43
19-Mar	BP	RBS Software Ltd	Finance Package support 2016/17	69.00	414.00

19-Mar	BP	Cryle Trading Ltd	Telephone & broadband - Feb	13.10	78.62
28-Mar	DDR	Veolia environmental	Refuse collection - Feb	22.23	133.39
31-Mar	BP	Hampshire Pension Fund	Contributions re March payroll		483.23
31-Mar	BP	HMRC	Tax & NI March		939.64
				1,896.15	20,787.14

183/15

Chairman's Report

MR highlighted the following:

As she had been involved previously in the Turner's Wood Children's Centre, she had been alerted to the consultation on the future of the centres and the new Family Support Service. She stated her concerns as it appears that the intention is to close all centres in Hart except Turner's Wood and make this the base for the Family Support Service in Hart. This would increase the age-range it supports from families with children of 0-4yrs to 0-19yrs.

The consultation runs until May and MR encouraged members to respond. She confirmed that she would attend the drop-in information event at the Harlington on 24th March. EW confirmed she would also attend.

170/15

Councillor Reports

- **Cllr Brown**
 - Liaising with coach of netball clubs & JH over the grant application for resurfacing the courts.
- **Cllr Watmore**
 - Nothing to report beyond that covered in item 179/15 above.
- **Cllr Bond**
 - Nothing to report
- **Cllr Woods**
 - Involved in the staffing review with JH
 - April 5 – boundary commission will publish the outcome of review
- **District Councillor Kinnell**
 - Nothing to report

NB: At 9.05pm Councillor Kinnell left the meeting.

- **District Councillor Forster**
 - Be aware of a consultation on household waste recycling centres
 - Local Plan consultation received 5000 responses which are being analysed
 - HDC is having a blitz on taxis – the legality of vehicles etc
 - HDC enforcing strongly the abuse of blue badge parking spaces and blue badge misuse
 - Church Road car park will be fitted with electric vehicle charging points
 - Police are enforcing the speed limits on Reading Road North and Elvetham Road
 - Attended the South West Trains stakeholder meeting regarding Fleet railway station – platform 1 works are nearly completed, smart ticketing is to be introduced within 18 months and motorcycle parking will be increased.
 - April 15 there will be a meeting for community groups regarding buses to try to coordinate the services and improve the system.

<p>185/15</p>	<p>Clerk's Report The Clerk had circulated her report and highlighted the following:</p> <ul style="list-style-type: none"> • Lengthsman Scheme – it looks as though EHPC will not have to join a cluster for buying the services of a lengthsman. The council will be able to use its grounds maintenance contractor to carry out additional works under the scheme and will receive £1,100 from Hampshire County Council. • Having issues with the wooden knee-rail and other fences around the Heath which were put in by the developer. These are now starting to rot and collapse. The council should to agree a policy that these will not be replaced as hedges have grown up to form boundaries. If residents wish them to remain they can request to replace them like for like at their own expense. <p><i>This was agreed and it was suggested it be included in the next newsletter. THE policy will be formally agreed at the next meeting.</i></p>
<p>181/15</p>	<p>Exclusion of Public & Press It was resolved in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude public and press for discussions re the outcome of the staffing review as publicity might be prejudicial to the nature of the business.</p> <p>At 9.25 District councillor Steve Forster left the meeting</p> <p>The Clerk had circulated a document on the staffing review. It was agreed:</p> <ul style="list-style-type: none"> • To accept the new structure and the Clerk, Deputy Clerk and Market Manager into their new respective roles of Executive Officer, Communications and Marketing Officer and Contracts & Services Manager. • To accept the new salary structure and the start date of 1 April 2016 • To accept the statutory redundancy of the Facilities/Operations manager • To pay fully any back pay owing in April 2016. • To allow the Clerk to move forward with recruitment to all other roles.
<p>186/15</p>	<p>Date of next meeting The next meeting is scheduled for Monday 18 April 2016.</p>

There being no further business the meeting closed at 9.55pm

Signed.....

Date.....