

**Minutes of the Meeting of Elvetham Heath Parish Council**  
**Held at The Key Centre Elvetham Heath**  
**Tuesday 18 March 2014 at 7.30pm**

**PRESENT**

Cllr Marilyn Robson (MR)	Chairman	Elvetham Heath PC
Cllr George Brown (GB)		Elvetham Heath PC
Cllr Emma Watmore (EW)	from 7.35pm	Elvetham Heath PC
Cllr Ben Thomas (BT)	from 7.45pm	Elvetham Heath PC
Cllr Nicky Bond (NB)		Elvetham Heath PC
Jan Hyatt (JH)	Clerk	Elvetham Heath PC

**ALSO PRESENT**

District Cllr Stephen Parker	to 9pm	Hart District Council
County Cllr Sharyn Wheale	to 9.35pm	Hampshire County Council

**Abbreviations used**

HDC	Hart District Council
HCC	Hampshire County Council

**Public Session**

None

<b>148/13</b>	<b>Apologies for Absence</b> None as all members were present	
<b>149/13</b>	<b>Declarations of Interest</b> None.	
<b>150/13</b>	<b>Approval of the Minutes</b> The minutes of the meeting on 18 February 2014 (Nos. 134/13 – 148/13) were confirmed as an accurate record.	
<b>151/13</b>	<b>Police Report</b> Members of the local neighbourhood team were unable to attend but had sent the crime report for February which was reviewed: <ul style="list-style-type: none"> <li>• Instances of cars performing stunts at roundabouts on EH Way &amp; park and ride area</li> <li>• 1 x shoplifting from Morrisons – offenders were caught</li> <li>• 1 x shed break-in but nothing stolen</li> </ul>	

<p><b>153/12</b></p>	<p><b>Fixed Asset Review</b>  The asset register was reviewed and the following agreed:</p> <ul style="list-style-type: none"> <li>• To only include assets of a value greater than £500 unless they have significant community value</li> <li>• To maintain a separate inventory to include all items below the threshold</li> <li>• To approve the disposals of assets during the year as shown on the register.</li> </ul>	
<p><b>154/13</b></p>	<p><b>Allotments</b>  The allotment contract was awarded to Lotus Landscapes Ltd who had quoted for the groundwork and fencing but not the dip tank and plumbing accessories. The contract was awarded on an approximate total value of £20k.</p> <p>The final value of the contract for the works is £19,003.15.  The total cost of the allotment set up is £21,921.85.</p> <p><b>Resolved:</b> To approve the final costs of the contract with Lotus Landscapes Ltd.</p>	
<p><b>155/13</b></p>	<p><b>Community Recognition Award</b>  It was agreed that an annual award would be set up to be presented at the Annual Residents’ Evening. This would be given to a resident or group of residents who have made a significant contribution to the community.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• To set up an award to be known as Elvetham Heath Key Resident Award.</li> <li>• To launch at this year’s Annual Residents’ Evening</li> <li>• To set up a plaque in the Key Centre and issue certificates.</li> </ul> <p>County Cllr Wheale suggested applying to her for funding for the plaque.</p>	
<p><b>156/13</b></p>	<p><b>Summer Event</b>  EW &amp; MR outlined the discussions and proposals for a summer picnic/concert event – The Elvetham Heath Summer Concert.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• To hold an afternoon concert/picnic event on the green on July 19 2014.</li> <li>• To set the budget for the event at £2,500</li> <li>• To employ the services of Triforce Security to help organise and manage the event.</li> </ul>	
<p><b>157/13</b></p>	<p><b>Market</b>  Following the withdrawal of Hampshire Farmers’ Markets from the Heath, the council had agreed to investigate setting up its own monthly market.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• To run a market on a trial basis for 3 months from May 2014 and assess the long term viability after this trial</li> </ul>	

	<ul style="list-style-type: none"> <li>To hold the trial markets on the 2<sup>nd</sup> Saturday of each month between the hours of 10am-1.30pm</li> <li>To employ a temporary market manager whose cost would be covered by the rent charged to stall holders</li> </ul>	
<b>158/13</b>	<p><b>Key Centre</b></p> <ul style="list-style-type: none"> <li>The Clerk presented the 3 quotations for acoustic treatment for the Hall and Heath Room. These were considered and it was agreed to defer the decision so that further information could be obtained.</li> <li>EW suggested that the council install window boxes outside the council office at the front of the Key Centre. It was agreed to defer the decision until costings could be provided or until a sponsor was found.</li> </ul>	
<b>159/13</b>	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>The Clerk presented the list of payments for review and approval to enable the invoices to be settled</li> <li>The bank reconciliations were reviewed. The Chair signed the reconciliations and corresponding cash books.</li> <li>The year to date financial statements were reviewed and it was agreed to draw down £40,640.56 from the S106 reserve to cover grounds maintenance and building maintenance for the year.</li> </ul>	
<b>160/13</b>	<p><b>Chair's Report and announcements</b></p> <p>MR gave her report and highlighted the following:</p> <ul style="list-style-type: none"> <li>She had attended the HDC Chairman's charity dinner</li> <li>She attended the official handover/opening event for new Scouts Headquarters</li> <li>She attended the Hart Local Plan seminar with GB.</li> </ul>	
<b>161/13</b>	<p><b>Councillor Reports</b></p> <ul style="list-style-type: none"> <li><b>Cllr Watmore</b> <ul style="list-style-type: none"> <li>Nothing further to report.</li> </ul> </li> <li><b>Cllr Bond:</b> <ul style="list-style-type: none"> <li>Nothing to report but can attend meeting re play areas next week</li> </ul> </li> <li><b>Cllr Brown</b> <ul style="list-style-type: none"> <li>Attended the Hart Local Plan seminar with MR.</li> <li>Attended meetings regarding the summer event</li> </ul> </li> <li><b>Cllr Thomas:</b> <ul style="list-style-type: none"> <li>Nothing to report but will try to attend meeting next week re play areas</li> </ul> </li> <li><b>District Cllr Parker</b> <ul style="list-style-type: none"> <li>Local plan – HDC held a meeting to brief stakeholders about the progress of the Local Plan. <b>At 9pm SP left the meeting</b></li> </ul> </li> <li><b>County Cllr Wheale</b> <ul style="list-style-type: none"> <li>Still gets contacted about unadopted roads especially</li> </ul> </li> </ul>	

	<p>Lyndhurst Road. Please keep her informed of progress.</p> <ul style="list-style-type: none"> <li>○ Has had some success with street lighting repairs elsewhere so please pass on details of any lights on adopted roads which need repair.</li> <li>○ Road maintenance has been delayed because of the bad weather and HCC staff being redeployed to flooded areas elsewhere in the county.</li> <li>○ Feasibility study has been carried out about changes required to improve the safety of children walking to Calthorpe School from the Heath. Any work will require developer contributions.</li> </ul> <p><b>At 9.35pm SW left the meeting</b></p> <p><b>NB. At 9.30pm BT gave his apologies and left the meeting</b></p>	
<p><b>162/13</b></p>	<p><b>Clerk's Report</b> The Clerk highlighted the following:</p> <ul style="list-style-type: none"> <li>● 1 more large hole appeared in the acoustic fence between the Turner's Way pitch and the M3 services and has been repaired</li> <li>● There are issues at St Swithin's Road: a hole has appeared in the pavement and a bollard has been broken leaving a very dangerous stump. Both have been reported to Persimmon and it is hoped some remedial action will take place soon.</li> <li>● Street light complaints continue to come in</li> <li>● Working to get the street light reinstated after it was removed by contractors for Thames Water.</li> <li>● Citizens' Advice Bureau has asked to visit the council to speak about locating self-help kiosks or setting up an occasional surgery. It was agreed to invite them to the next meeting.</li> <li>● There have been reports and photographic evidence of youngsters walking over the top of the footbridge. This has now been reported to the Community Safety Team.</li> </ul>	<p><b>JH</b></p>
<p><b>163/13</b></p>	<p><b>Planning</b> The following applications were considered:</p> <ul style="list-style-type: none"> <li>● <b>14/00501/HMC</b> – 1 Inholmes Drive: single storey rear, side and front extensions. Relocate existing side/rear garden wall/fence to enclose land at side. <b>EHPC:</b> No objection but raises concerns as to why the boundary fence was not sited there originally and whether the land actually belongs to the property.</li> <li>● <b>14/00558/HMC</b> – 50 The West Hundreds: Erection of a rear conservatory. <b>EHPC:</b> No objection</li> <li>● <b>14/00448/HMC</b> – 6 Chertsey Street: Proposed single storey rear extension. <b>EHPC:</b> No objection</li> </ul>	

	<ul style="list-style-type: none"> <li>• <b>14/00534/HMC</b> – 8 Broomhurst Lane: Single storey side extension with roof light. <b>EHPC:</b> No objection but concern about a lack of parking for a 6 bedroom property as the proposal reduces the double garage to a single one and there is little parking space on the driveway.</li> </ul> <p>The following HDC decisions were reviewed:</p> <ul style="list-style-type: none"> <li>• <b>14/00095/HMC</b> – 30 Tunworth Close <b>Proposal:</b> Loft conversion incorporating front dormer with pitched roof and 2 velux windows on rear slope.. <b>Status:</b> Grant Permission <b>EHPC:</b> No Objection</li> <li>• <b>14/00214/HMC</b> – 3 Lower Mount Street <b>Proposal:</b> Erection of a single storey rear extension. <b>Status:</b> Grant Permission <b>EHPC:</b> No Objection</li> </ul> <p>The following enforcement case was reported</p> <ul style="list-style-type: none"> <li>• <b>Address:</b> 30 Chineham Close <b>Compliant:</b> New window installed. <b>Date received:</b> 06/03/2014</li> </ul>	
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There being no further business the meeting closed at 9.55pm

Signed.....

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