

Minutes of the Meeting of Elvetham Heath Parish Council
Held at The Key Centre Elvetham Heath
Tuesday 20 May 2014 at 7.30pm

PRESENT

Cllr Marilyn Robson (MR)	Chairman	Elvetham Heath PC
Cllr George Brown (GB)		Elvetham Heath PC
Cllr Emma Watmore (EW)		Elvetham Heath PC
Cllr Nicky Bond (NB)		Elvetham Heath PC
Jan Hyatt (JH)	Clerk	Elvetham Heath PC

ALSO PRESENT

District Cllr Anthony Barrell	Hart District Council
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Abbreviations

HDC	Hart District Council
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Public Session

None

16/14	<p>Apologies for Absence Apologies were received from Cllr Ben Thomas. Apologies from District Cllr Stephen Parker were noted.</p>	
17/14	<p>Declarations of Interest None</p>	
18/14	<p>Approval of the Minutes The minutes of the meeting on 15 April 2014 (Nos. 01/14 – 14/13) were confirmed as an accurate record. The minute of the private and confidential meeting on 15 April 2014 (No. 15/14) was confirmed as an accurate record.</p>	
19/14	<p>Police Report Members of the local neighbourhood team were unable to attend but had sent the crime report for April which was reviewed:</p> <ul style="list-style-type: none"> • Theft of groceries from Morrisons. • Vehicle ASB – car racing. No vehicles were apprehended – appears to be part of an ongoing issue in Hart and Rushmoor. • Local school children seen walking across the top of the footbridge – Police 	

	identified culprits and visited them at home.	
20/14	<p>Finance - Earmarked Reserves</p> <p>The additional transfers to Earmarked reserves were reviewed and approved</p> <ul style="list-style-type: none"> • At year end accrued interest was identified as relating to the S106 fund and was transferred to the S106 Earmarked reserve. • £15k was added to the play area reserve as per the 2013/14 budget 	
21/14	<p>Finance - Year End</p> <ul style="list-style-type: none"> • The annual accounts were reviewed and approved. They were duly signed by the Chairman • The Annual Return sections 1&2 were reviewed and approved. They were duly signed by the Chairman. 	
22/14	<p>Internal Audit</p> <p>The internal audit took place on 29 April and the auditor's report received. This was reviewed, his recommendations considered and an action plan was agreed. One recommendation was to separate invoicing and debt management and one way to achieve this would be to buy the booking package linked to the finance package</p> <p>Resolved: to buy the RBS bookings package at a cost of £1000 plus set-up/training.</p> <p>Resolved: to accept the report & recommendations of the internal auditor</p>	
23/14	<p>Finance</p> <ul style="list-style-type: none"> • The Clerk presented the list of payments for review and approval to enable the invoices to be settled • The bank reconciliations were reviewed. The Chair signed the reconciliations and corresponding cash books. 	
24/14	<p>Chair's Report and announcements</p> <p>MR gave her report and highlighted the following:</p> <ul style="list-style-type: none"> • She & the other council members attended the Annual Residents' Evening which was very well attended and well received. • She attended another fete meeting. <p>As this was the last meeting of this council, she thanked all the members for their commitment and wished them luck in the forthcoming election.</p>	
25/14	<p>Councillor Reports</p> <ul style="list-style-type: none"> • Cllr Brown <ul style="list-style-type: none"> ○ Attended a music event meeting with EW ○ Attended the Annual Residents' Evening. • Cllr Watmore: <ul style="list-style-type: none"> ○ Attended a music event meeting with GB – acts and 	

	<p>refreshment stalls have been booked and there is another meeting on 22 May to check everything over.</p> <ul style="list-style-type: none"> ○ Attended the Annual Residents' Evening. ● Cllr Bond: <ul style="list-style-type: none"> ○ Attended the Annual Residents' Evening ● District Cllr Barrell <ul style="list-style-type: none"> ○ Little to report as the District Council is preparing for the elections in May 22. ○ Whatever the outcome of the election, he will no longer be the district councillor for Elvetham Heath. He thanked the council for its hospitality and MR thanked him for his input over the last 4 years. 	
26/14	<p>Clerk's Report The Clerk highlighted the following:</p> <ul style="list-style-type: none"> ● Farmers' Market: despite only having 7 stalls, the first market was an overwhelming success. Thanks should go to the market manager, who has worked very hard putting the event together and was very proactive on the day. She is now working to attract more stalls and visitors to the June market and has already had success with some new producers. ● Have had a meeting with Lotus Landscapes to look at areas where additional work is required. ● Continue to receive a lot of complaints/problems from the allotment holders. ● Residents from Elvetham Crescent have raised some concerns about the summer concert on the green. 	
27/14	<p>Planning The following applications were considered:</p> <ul style="list-style-type: none"> ● 14/00872/HMC – 22 Marrow Meade: loft conversion with pitched roof dormers to front elevation. EHPC: No objection. However, there is a concern about the velux windows overlooking the neighbouring property. ● 14/00951/HMC – 11 Alfred Close: Erection of ground floor side extension. EHPC: No objection ● 14/00907/HMC –20 Ravelin Close: Loft conversion with dormer windows. EHPC: Objection Given the close proximity of the properties, this conversion will have a detrimental effect on several neighbouring properties. The dormer windows will cause a loss of privacy for the residents of No21 whilst the velux windows and in particular the cabrio balcony will seriously overlook number 19 and also no 16. The council believes that members and officers should visit the property to see the impact the proposal will have. 	

	<p>The following HDC decisions were reviewed:</p> <ul style="list-style-type: none"> 14/00558/HMC – 50 The West Hundreds Proposal: Erection of rear conservatory. Status: Grant Permission EHPC: No Objection 14/00501/HMC – 1 Inholmes Drive Proposal: Single storey rear, side and front extensions. Relocate existing rear/side garden wall/fence to enclose land at the side. Status: Grant Permission EHPC: No objection but concerns over the boundary fence. <p>There was one enforcement case to report</p> <ul style="list-style-type: none"> 14/00010/OPERAT – 6 Chertsey Street Complaint: Building works taking place Conclusion: Planning application approved 	
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There being no further business the meeting closed at 8.30pm

Signed.....

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