

Minutes of the Meeting of Elvetham Heath Parish Council
Held at The Key Centre Elvetham Heath
Monday 16th February 2015 at 7.30pm

PRESENT

Cllr Marilyn Robson (MR)	Chairman	Elvetham Heath PC
Cllr Chris Alden (CA)		Elvetham Heath PC
Cllr Emma Watmore (EW)		Elvetham Heath PC
Cllr Nicky Bond (NB)		Elvetham Heath PC
Cllr George Brown (GB)		Elvetham Heath PC
Jan Hyatt (JH)	Clerk	Elvetham Heath PC

152/14	<p>Apologies for absence Apologies had been received from Cllr Richard Woods who was held up at work and from Cllr. Caroline Ellison .</p>	
153/14	<p>Declarations of Interest & associated dispensations None.</p>	
154/14	<p>Approval of the Minutes The minutes of the meeting of 19 January 2015 (nos. 138/14-151/14) were confirmed as an accurate record and signed by the Chairman.</p> <p>The minutes and recommendations of the following committee was accepted:</p> <ul style="list-style-type: none"> • Planning Committee 19 January 2015: Nos. 41/14 – 47/14 • Finance & Policy Committee 27th January 2015: Nos. 24/14 – 32/14 • Events Committee 27 January 2015: Nos. 06/14 – 13/14 	
155/14	<p>Public Session None.</p>	
156/14	<p>Police Report Members of the local neighbourhood team were unable to attend but had sent the crime report for December which was reviewed</p> <ul style="list-style-type: none"> • 2 x incidents of minor criminal damage • 2 x incidents of theft at Morrison’s supermarket • Anti- Social behaviour. Issues continue with female camping out in vehicle. A Criminal Behaviour Order has been submitted and is due to be heard at Basingstoke Magistrates’ Court at end of February. 	

157/14	<p>Land Transfer A lease document had been received for the transfer of passive open space in Harrow Road.</p> <p>Resolved: To execute the deed for the long term lease. The lease was duly signed by 2 members of the council and the Clerk.</p>	
158/14	<p>The Key Play Area The steering group which consists of both council members and local residents had chosen one contractor and they had produced plans for the play area in the Key. These plans were presented to the council. One item is likely to take the redevelopment over budget by £3000 and it was agreed that if the contractor would not reduce the cost, this item would still be purchased despite the slight budget overrun. If agreed the work can commence late April 2015.</p> <p>Resolved: to accept the steering group's recommendation – using Sutcliffe Play to redevelop the play area at a cost of £103,000.</p> <p>The plans will be displayed in the Key Centre and a request will be made to present them to the children at the primary school.</p>	
159/14	<p>Corporate Governance</p> <ul style="list-style-type: none"> • Review of the effectiveness of internal audit and controls: the clerk had previously circulated a document which was reviewed. <p>Resolved: to accept the report outlining the standards and effectiveness of the internal audit and agreed to retain the services of IAC Ltd.</p> <ul style="list-style-type: none"> • Risk Assessment: The updated risk register was presented to the council for review <p>Resolved: to accept the revised risk assessment.</p>	
160/14	<p>Grounds Maintenance The Clerk updated the council on the progress of the cultivation licence for the maintenance of the highway verges. HDC have provided details of the areas involved which include several ponds/swales. They have also indicated the total remaining sum of S106 money associated with these areas which will be passed over to the parish council. Progress is slow and there is no guarantee the licence will be in place for April 1. It was agreed to ask the county & district councillors for assistance to progress this.</p>	JH
161/14	<p>Finance The schedule of payments for February was presented to the council for review and approval. Resolved: to accept & approve the payments</p>	

162/14	<p>Chairman’s Report & Announcements</p> <p>The Chairman reported that she had attended the following:</p> <ul style="list-style-type: none"> • Initial meeting with HALC HR representatives about the staffing review • Public exhibition about the proposed development of Brickyard Plantation • Meeting with HDC about the Local Plan options & testing Pale Lane site <p>She also reported that having made no further progress and lost contact with the representative of the Post Office with regards to additional post boxes on the Heath, she would start the whole process again.</p> <p>She also requested that the council considers creating a policy to deal with the many outdoor fitness/training groups who run businesses on the open spaces around the parish.</p>	
161/14	<p>Councillor Reports</p> <ul style="list-style-type: none"> • Cllr Brown: <ul style="list-style-type: none"> ○ Attended the staffing review meeting ○ Attended the Local Plan meeting with HDC. • Cllr Bond: <ul style="list-style-type: none"> ○ Attended the Local plan meeting • Cllr Alden: <ul style="list-style-type: none"> ○ Attended 2 x EHPC committee meetings. • Cllr Watmore <ul style="list-style-type: none"> ○ Nothing to report but is able to attend the investment meeting on 18th February. 	
162/14	<p>Clerk’s Report</p> <p>The Clerk had circulated her report previously and highlighted the following:</p> <ul style="list-style-type: none"> • It looks likely that funding can be found to cover the cost of resurfacing the tennis/netball courts. • The coaches at Avondale Tennis Club are going to present a proposal for running regular sessions on the courts. • Road adoptions update: <ul style="list-style-type: none"> ○ Work has commenced on Kier roads which are due to be ready for adoption in the late spring/early summer. ○ Elvetham Heath Way/other Persimmon roads: work on the culvert sustainability proof should start after Easter when the water levels should have subsided. • Residents of a house in Hawkley Way have removed a fence panel and extended their garden onto the public open space/woodland walk. A letter has been sent giving them until 31 March to reinstate the fence. <i>It was agreed that this should be reported to planning enforcement.</i> 	
162/14	<p>Date of next meeting</p> <ul style="list-style-type: none"> • Monday 16 March 2015 	

There being no further business the meeting closed at 8.45pm

Signed.....

Date.....