

Minutes of the Meeting of Elvetham Heath Parish Council
Held at The Key Centre Elvetham Heath
Monday 20th July 2015 at 7.30pm

PRESENT

Cllr Nicky Bond (NB)		Elvetham Heath PC
Cllr George Brown (GB)		Elvetham Heath PC
Cllr Richard Woods (RW)		Elvetham Heath PC
Cllr Michelle McDarmaid (MM)		Elvetham Heath PC
Cllr Chris Alden		Elvetham Heath PC
Jan Hyatt (JH)	Clerk	Elvetham Heath PC
Kirstie Milton (KM)	Market Mgr	Elvetham Heath PC

Also Present

Cllr Sara Kinnell		Hart District Council
Cllr Sharyn Wheale	from 7.40pm	Hampshire County Council
3 x members of public		

54/15	<p>Apologies for Absence Apologies were received from Cllr Marilyn Robson (Chair of the Council) who was on holiday. In her absence the meeting was chaired by Cllr Nicky Bond, the vice chair. Apologies were also received from Cllr Emma Watmore.</p>	
55/15	<p>Declarations of Interest & associated dispensations None.</p>	
56/15	<p>Approval of the Minutes The minutes of the meeting of 15 June 2015 (nos. 39/15-53/15) were confirmed as an accurate record and signed by the Chairman.</p> <p>The minutes and recommendations of the following committees were accepted:</p> <ul style="list-style-type: none"> • Planning Committee 15th June 2015: Nos. 16/15 – 22/15 • Facilities Committee 29th June 2015: Nos. 01/15 – 09/15 	
57/15	<p>Public Session 2 x members of the public put forward their suggestion for an all-weather, 11-a-side floodlit football pitch on the Turner's Way recreation area. They are involved in Fleet Town Colts football and find the state of pitches in Fleet to be very poor and as residents of Elvetham Heath thought the recreation area would be ideal for converting to an all-weather football pitch. District Cllr Kinnell stated that there will be a pitch available at Calthorpe Park School next spring and a further 2 are planned</p>	

	<p>at the new sports centre. NB stated that the Facilities committee had already agreed to look into this and the gentlemen were welcome to come to the next meeting in September. It was also made clear that since public money would be needed to fund this even if some external grants were found, then the support of the majority of residents would be required.</p> <p>N.B. At 8pm 2 x members of the public left the meeting.</p>	
58/15	<p>Police Report Members of the local neighbourhood team were unable to attend. A written report had been received which highlighted the following:</p> <ul style="list-style-type: none"> • 4 x shoplifting incidents from Morrisons • 1 x driving away without paying for fuel from Morrisons • A local resident confronted some teenagers on the green and allegedly verbally & physically assaulted them • Several incidents of fires being started by youngsters in the park and ride area • 2 other minor incidents of anti-social behaviour. • Breach of Criminal Behaviour Order by the lady who had been living in a car • 2 x issues of drunk driving. 	
59/15	<p>Farmers' Market KM presented her updating report to the members. She highlighted the following requirements to take the market forward:</p> <ul style="list-style-type: none"> • need to increase footfall • need to attract more stallholders • keep the pitch prices low – good selling point • rebrand to prevent confusion with Fleet Saturday market <p>Amongst issues she highlighted were:</p> <ul style="list-style-type: none"> • the lack of power – currently only have 1 x 13amp power supply • some new stallholders need to use the gazebo structure in the car park as they do not have their own. (she had researched prices for EHPC to purchase some). <p>It was agreed:</p> <ul style="list-style-type: none"> • to get quotes for additional power in time for events committee meeting • to provide the events committee with the quotes for gazebos <p>Resolved: to rebrand the market 'Elvetham Heath Farmers' Market' with immediate effect and start promoting it.</p> <p>NB. at 8.30pm KM left the meeting</p>	
60/15	<p>Cultivation Licence The Clerk stated that the licence had been signed and returned to Hampshire County Council and was now in place. This had to be confirmed by the Council</p> <p>Resolved: to execute the licence as a deed.</p>	

	<p>There is no mechanism in the licence for HCC to pay EHPC the money (currently £3k) it used to pay Hart District Council for carrying out the highway verge maintenance. Originally Hart had agreed to pass this sum to EHPC but HCC will no longer pay it to Hart as they do not carry out the work. The £3k represents almost 10% of the cost of the additional maintenance and had been factored in to the parish council's calculations.</p> <p>The council asked county Cllr Wheale to pursue this with Hampshire. She stated that unless it is a statutory payment, HCC are unlikely to pay the money to EHPC.</p> <p>Resolved: to actively pursue the payment from HCC.</p>	
61/15	<p>Electoral Review of Hampshire</p> <p>The Local Government Boundary Commission is carrying out a review of the electoral arrangements in Hampshire. County divisions should all be of a roughly equal electorate size with a tolerance of +/- 10%. To bring Fleet division which covers most of Fleet including Elvetham Heath within the acceptable limits, 1500 electors need to be moved. The local county councillors have found 2 options</p> <ol style="list-style-type: none"> 1. to move 1500 from Pondtail to Yateley East, Blackwater & Ancells division 2. to move 1500 (almost half) the electors from Elvetham Heath into the Yateley East division. <p>County Councillor Wheale was asked to explain why the local county members had recommended option 2. Her reasons included the fact that the Heath is a new development separated from Fleet by the railway line so part should be put with Ancells Farm in the Yateley division.</p> <p>The parish members disagreed with the county councillors' views and agreed to recommend the following:</p> <ol style="list-style-type: none"> 1. Elvetham Heath should not be split – it is a cohesive community and the parish is currently not divided, nor is the district ward in which EH sits. 2. Pondtail area of Fleet be moved into other division – it forms part of the Fleet East district ward (with Ancells Farm) which already straddles the county division boundary. 3. Hart should have another division as there are not enough county councillors given the growing population. 	
62/15	<p>Facilities Committee</p> <p>The Clerk had suggested the committee concentrate on the Key Centre and sporting facilities. She had circulated revised terms of reference.</p> <p>Resolved: to rename the committee 'Key Centre & Sports Facilities Committee' & adopt the new Terms of Reference.</p>	
63/15	<p>Security at Play Areas</p> <p>There had been issues with damage & littering whilst the play area at the Key was being built. It was agreed that some CCTV should be installed.</p> <p>Resolved: to investigate installing a CCTV camera on the Key Centre or elsewhere to monitor the play area.</p>	

	The Clerk was asked to investigate costs.	JH																																																																																																																																																
64/15	Dog Facilities This item was deferred as Cllr Watmore who had proposed the item was not at the meeting.																																																																																																																																																	
65/15	Finance The Clerk presented the payments schedule for July. This was approved and duly signed by the chairman.																																																																																																																																																	
	<table border="1"> <thead> <tr> <th>Date</th> <th>Cheque no.</th> <th>Payee</th> <th>Description</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>24-Jun</td> <td>100367</td> <td>Birkett</td> <td>Party refund for bouncy castle</td> <td></td> <td>30.00</td> </tr> <tr> <td>01-Jul</td> <td>DDR</td> <td>Hart District Council</td> <td>Key Centre Rates 4/10</td> <td></td> <td>348.00</td> </tr> <tr> <td>04-Jul</td> <td>BP</td> <td>Initial Washrooms Ltd</td> <td>Hygiene service 2nd qtr</td> <td>144.60</td> <td>867.57</td> </tr> <tr> <td>13-Jul</td> <td>DDR</td> <td>Southern Electric</td> <td>Cycle paths electricity</td> <td>2.07</td> <td>43.54</td> </tr> <tr> <td>19-Jul</td> <td>BP</td> <td>Staff</td> <td>Payroll - July</td> <td></td> <td>5,260.11</td> </tr> <tr> <td>20-Jul</td> <td>DDR</td> <td>British Gas</td> <td>June Key centre gas</td> <td>5.49</td> <td>115.38</td> </tr> <tr> <td>20-Jul</td> <td>100368</td> <td>All Events Marquees</td> <td>Marquee hire - concert</td> <td>44.00</td> <td>264.00</td> </tr> <tr> <td>27-Jul</td> <td>BP</td> <td>Unison</td> <td>SMS contributions re June payroll</td> <td></td> <td>17.25</td> </tr> <tr> <td>27-Jul</td> <td>BP</td> <td>SMS environmental Ltd</td> <td>Water testing</td> <td>19.20</td> <td>115.20</td> </tr> <tr> <td>27-Jul</td> <td>BP</td> <td>C&S Banners Ltd</td> <td>Banners & signs - concert, fete & market</td> <td>22.90</td> <td>137.40</td> </tr> <tr> <td>27-Jul</td> <td>BP</td> <td>Primavera Cleaning</td> <td>Cleaning - June</td> <td></td> <td>1,587.50</td> </tr> <tr> <td>27-Jul</td> <td>BP</td> <td>Lotus Landscapes Ltd</td> <td>Monthly maintenance - June + tree work</td> <td>619.80</td> <td>3,718.78</td> </tr> <tr> <td>27-Jul</td> <td>BP</td> <td>Lotus Landscapes Ltd</td> <td>Tree work for play area at Key</td> <td>48.60</td> <td>291.60</td> </tr> <tr> <td>27-Jul</td> <td>BP</td> <td>W C Baker & Son Ltd</td> <td>Hardware supplies</td> <td>6.61</td> <td>39.60</td> </tr> <tr> <td>27-Jul</td> <td>BP</td> <td>Cryle Trading Ltd</td> <td>Telephone & broadband - June</td> <td>10.46</td> <td>62.78</td> </tr> <tr> <td>27-Jul</td> <td>BP</td> <td>J Hyatt</td> <td>Expenses - Bouncy Castle insurance</td> <td></td> <td>131.43</td> </tr> <tr> <td>27-Jul</td> <td>BP</td> <td>D Mason - Garden Creations</td> <td>Key Centre gardening - July</td> <td></td> <td>33.00</td> </tr> <tr> <td>27-Jul</td> <td>BP</td> <td>S Burns</td> <td>Expenses - TEN for concert</td> <td></td> <td>21.00</td> </tr> <tr> <td>27-Jul</td> <td>BP</td> <td>Npower</td> <td>Key Centre electricity</td> <td>213.82</td> <td>1,282.92</td> </tr> <tr> <td>28-Jul</td> <td>DDR</td> <td>Veolia environmental</td> <td>Refuse collection - June</td> <td>30.70</td> <td>184.20</td> </tr> <tr> <td>31-Jul</td> <td>BP</td> <td>Hampshire Pension Fund</td> <td>Contributions re July payroll</td> <td></td> <td>483.23</td> </tr> <tr> <td>31-Jul</td> <td>BP</td> <td>HMRC</td> <td>Tax & NI July</td> <td></td> <td>998.24</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>1,168.25</td> <td>16,032.73</td> </tr> </tbody> </table>	Date	Cheque no.	Payee	Description	VAT	Total	24-Jun	100367	Birkett	Party refund for bouncy castle		30.00	01-Jul	DDR	Hart District Council	Key Centre Rates 4/10		348.00	04-Jul	BP	Initial Washrooms Ltd	Hygiene service 2nd qtr	144.60	867.57	13-Jul	DDR	Southern Electric	Cycle paths electricity	2.07	43.54	19-Jul	BP	Staff	Payroll - July		5,260.11	20-Jul	DDR	British Gas	June Key centre gas	5.49	115.38	20-Jul	100368	All Events Marquees	Marquee hire - concert	44.00	264.00	27-Jul	BP	Unison	SMS contributions re June payroll		17.25	27-Jul	BP	SMS environmental Ltd	Water testing	19.20	115.20	27-Jul	BP	C&S Banners Ltd	Banners & signs - concert, fete & market	22.90	137.40	27-Jul	BP	Primavera Cleaning	Cleaning - June		1,587.50	27-Jul	BP	Lotus Landscapes Ltd	Monthly maintenance - June + tree work	619.80	3,718.78	27-Jul	BP	Lotus Landscapes Ltd	Tree work for play area at Key	48.60	291.60	27-Jul	BP	W C Baker & Son Ltd	Hardware supplies	6.61	39.60	27-Jul	BP	Cryle Trading Ltd	Telephone & broadband - June	10.46	62.78	27-Jul	BP	J Hyatt	Expenses - Bouncy Castle insurance		131.43	27-Jul	BP	D Mason - Garden Creations	Key Centre gardening - July		33.00	27-Jul	BP	S Burns	Expenses - TEN for concert		21.00	27-Jul	BP	Npower	Key Centre electricity	213.82	1,282.92	28-Jul	DDR	Veolia environmental	Refuse collection - June	30.70	184.20	31-Jul	BP	Hampshire Pension Fund	Contributions re July payroll		483.23	31-Jul	BP	HMRC	Tax & NI July		998.24					1,168.25	16,032.73	
Date	Cheque no.	Payee	Description	VAT	Total																																																																																																																																													
24-Jun	100367	Birkett	Party refund for bouncy castle		30.00																																																																																																																																													
01-Jul	DDR	Hart District Council	Key Centre Rates 4/10		348.00																																																																																																																																													
04-Jul	BP	Initial Washrooms Ltd	Hygiene service 2nd qtr	144.60	867.57																																																																																																																																													
13-Jul	DDR	Southern Electric	Cycle paths electricity	2.07	43.54																																																																																																																																													
19-Jul	BP	Staff	Payroll - July		5,260.11																																																																																																																																													
20-Jul	DDR	British Gas	June Key centre gas	5.49	115.38																																																																																																																																													
20-Jul	100368	All Events Marquees	Marquee hire - concert	44.00	264.00																																																																																																																																													
27-Jul	BP	Unison	SMS contributions re June payroll		17.25																																																																																																																																													
27-Jul	BP	SMS environmental Ltd	Water testing	19.20	115.20																																																																																																																																													
27-Jul	BP	C&S Banners Ltd	Banners & signs - concert, fete & market	22.90	137.40																																																																																																																																													
27-Jul	BP	Primavera Cleaning	Cleaning - June		1,587.50																																																																																																																																													
27-Jul	BP	Lotus Landscapes Ltd	Monthly maintenance - June + tree work	619.80	3,718.78																																																																																																																																													
27-Jul	BP	Lotus Landscapes Ltd	Tree work for play area at Key	48.60	291.60																																																																																																																																													
27-Jul	BP	W C Baker & Son Ltd	Hardware supplies	6.61	39.60																																																																																																																																													
27-Jul	BP	Cryle Trading Ltd	Telephone & broadband - June	10.46	62.78																																																																																																																																													
27-Jul	BP	J Hyatt	Expenses - Bouncy Castle insurance		131.43																																																																																																																																													
27-Jul	BP	D Mason - Garden Creations	Key Centre gardening - July		33.00																																																																																																																																													
27-Jul	BP	S Burns	Expenses - TEN for concert		21.00																																																																																																																																													
27-Jul	BP	Npower	Key Centre electricity	213.82	1,282.92																																																																																																																																													
28-Jul	DDR	Veolia environmental	Refuse collection - June	30.70	184.20																																																																																																																																													
31-Jul	BP	Hampshire Pension Fund	Contributions re July payroll		483.23																																																																																																																																													
31-Jul	BP	HMRC	Tax & NI July		998.24																																																																																																																																													
				1,168.25	16,032.73																																																																																																																																													

66/15	<p>Chairman's Report & Announcements The Chair of the Council had circulated her report before going away. This was noted and accepted by the members present.</p>	
67/15	<p>Councillor Reports</p> <ul style="list-style-type: none"> • Cllr Alden <ul style="list-style-type: none"> ○ Involved with the organisation of the concert which had been a great success. • Cllr Brown <ul style="list-style-type: none"> ○ Helped at the concert ○ Attended a meeting regarding the staffing review • Cllr Woods <ul style="list-style-type: none"> ○ Attended staffing review meeting • Cllr McDarmaid <ul style="list-style-type: none"> ○ Attended a new councillor training course. • Cllr Bond <ul style="list-style-type: none"> ○ Helped at the concert • District Councillor Kinnell <ul style="list-style-type: none"> ○ Nothing to report • County Councillor Wheale <ul style="list-style-type: none"> ○ Hampshire CC looking for minor highways schemes (under £50k) so any suggestions should be sent to her ○ With the government pushing devolution, HCC is looking to work together with Isle of Wight & 2 unitary councils of Portsmouth & Southampton 	
68/15	<p>Clerk's Report The Clerk had circulated her report and highlighted the following:</p> <ul style="list-style-type: none"> • issues of anti social behaviour at the play area construction site and the fires in the park and ride area. • the large pothole at the Ancells end of Elvetham Heath Way had finally been repaired and work was due to start soon on the investigation of the culverts. • HCC will be resurfacing the adopted part of EH Way between 13-21 August. Work will be carried out between the hours of 8pm and 6am to minimise disruption. 	
69/15	<p>Date of next meeting The next meeting will be held on Monday 21st September at 7.30pm.</p>	

There being no further business the meeting closed at 9.25pm

Signed.....

Date.....