

Minutes of the Meeting of Elvetham Heath Parish Council
Held at The Key Centre Elvetham Heath
Monday 16th November 2015 at 7.30pm

PRESENT

Cllr Marilyn Robson (MR)		Elvetham Heath PC
Cllr Nicky Bond (NB)		Elvetham Heath PC
Cllr Chris Alden (CA)		Elvetham Heath PC
Cllr George Brown (GB)		Elvetham Heath PC
Cllr Michelle McDarmaid (MM)		Elvetham Heath PC
Cllr Emma Watmore (EW)		Elvetham Heath PC
Cllr Richard Woods (RW)		Elvetham Heath PC
Jan Hyatt (JH)	Clerk	Elvetham Heath PC

Also Present

Cllr Steve Forster (SF)	to 8.30pm	Hart District Council
Cllr Sara Kinnell (SK)		Hart District Council

ABBREVIATIONS

EHPC	Elvetham Heath Parish Council
HDC	Hart District Council
HCC	Hampshire County Council

107/15	Apologies for Absence There were no apologies as all members were present.
108/15	Declarations of Interest & associated dispensations None.
109/15	Approval of the Minutes The minutes of the meeting of 19 th October 2015 (nos. 90/15-106/15) were confirmed as an accurate record and signed by the Chairman. The minutes and recommendations of the following committees were received and accepted: <ul style="list-style-type: none"> • Planning Committee 19th October 2015: Nos. 35/15 – 40/15 • Events Committee 11th November 2015: Nos. 17/15 – 27/15
110/15	Public Session There were no members of the public present but as Cllr Steve Forster had to leave early, the Chairman invited him to give his report. He highlighted the following:

	<ul style="list-style-type: none"> • Cllr Mike Morris is still awaiting a response from Morrison Supermarket about funding for benches on the green • District wide there have been some issues with refuse collections – HDC has made the large bins cheaper and is encouraging the use of green bins instead of the bags for green waste. HDC is encouraging the painting of house numbers and addresses on bins to prevent their getting lost/borrowed. • Reading Road North now has a 30mph limit and signs will soon be in place. • In November/December there will be a lot of enforcement of speeds in Reading Road North and Elvetham Road and of parking in disabled bays. • HDC keen to put up SID devices along EH Way • South West Trains are about to issue a consultation in advance of the franchise renewal. Responses are important as they could shape the requirements for the bid process. • There is an end of 1st quarter review coming up for the revised bus services. Please send any feedback/comments to SF.
111/15	<p>Police Report</p> <p>Members of the local neighbourhood team were unable to attend. A written report for October had been received which highlighted the following:</p> <ul style="list-style-type: none"> • Integral garage break-in with bicycle stolen. • 2 x incidents of attempted theft (one at Morrisons petrol station). • Reports of homeless male living in a den in the woods near Twyford Close. <i>Found to be local resident with mental health issues who is now being cared for.</i>
112/15	<p>Hampshire Fire Service Consultation</p> <ul style="list-style-type: none"> • It was agreed to encourage as many responses as possible • EHPC to send a letter: not averse to the smaller vehicles as these are often more effective as a first response or for smaller fires. However, concern that these must have provision for rescuing people – currently do not have ladders which is an issue in an area with a lot of 3 storey properties and apartment blocks.
113/15	<p>Local Bus Service</p> <p>EHPC has been approached by representatives of the buses for Fleet campaign for feedback on the services including the No.7 bus, Fleet Link & the taxi-share and to request that EHPC considers supporting Fleet Link or other potential community services.</p> <p>There are currently no registered Fleet Link users on the Heath although some do use the taxi share. There appears to be no obvious need for additional services.</p> <p>Resolved: not to make a financial contribution towards the Fleet Link or other community bus service until a definite need is identified. If residents start to use the Fleet link service, this will be revisited.</p>
114/15	<p>Grant under S137 LGA 1972</p> <p>The council has received a standard letter from the Hampshire & Isle of Wight Wildlife Trust Requesting grant funding.</p> <p>Resolved: not to award a grant.</p>

<p>115/15</p>	<p>Key Centre Washroom Refurbishment The work will take up to 3 weeks during which time there will be no toilet provision in the building when the Village and Heath Rooms are in use. It is therefore necessary to hire in temporary facilities – either the traditional plastic portaloos at around £250 for 2 or a trailer style at £1400.</p> <p>Resolved: to go for the cheapest option but seek further quotations up to £400 for a better facility.</p>
<p>116/15</p>	<p>Tree Work After a request from a resident, the contractors have surveyed the trees in Area 1 and advised that several trees need attention with those adjacent to the 2 properties in Hawkley Way requiring fairly urgent attention. Total cost of all the work will be £1,342.</p> <p>Resolved: to accept the quotation from Lotus Landscapes Ltd and schedule the work as soon as possible.</p>
<p>117/15</p>	<p>Dog Facilities EW has been talking to officers at HDC about the possibility of a secure dog park within the nature reserve. The meeting with the officer has been postponed so there was nothing to report.</p> <p>NB. at 8.30pm SF left the meeting.</p>
<p>118/15</p>	<p>Allotments EW reported that the car parking area continues to look untidy and full of weeds.</p> <p>JH to speak to grounds maintenance contractors and to investigate costs of better surfacing.</p>

119/15**Finance**

The Clerk presented the schedule of payments for November as below. These were reviewed and signed by the Chairman.

Date	Cheque no.	Payee	Description	VAT	Total
				£	£
26-Oct	100376	Lan Services Ltd	Deposit for washroom refurbishment		1400.00
26-Oct	100377	Royal British Legion	Poppy wreath		50.00
01-Nov	DDR	Hart District Council	Key Centre Rates 8/10		348.00
16-Nov	DDR	British Gas Business	Key Centre gas - October	44.36	266.18
19-Nov	BP	Staff	November payroll		5292.01
19-Nov	BP	Unison	SMS contributions re Nov payroll		17.25
19-Nov	BP	C&S Banners Ltd	Multiple market signs & banners	63.70	382.20
19-Nov	BP	SLCC	annual subs		167.00
19-Nov	100379	Epsilon Lighting Ltd	street light maintenance	53.96	323.75
19-Nov	BP	Primavera Cleaning Services	Cleaning - Oct		1552.50
19-Nov	BP	Lyreco UK Ltd	Printer cartridges	42.26	253.58
19-Nov	BP	Lotus Landscapes Ltd	monthly maintenance - Oct	1,229.38	7,376.28
19-Nov	BP	Lotus Landscapes Ltd	Tree work	150.20	901.20
19-Nov	BP	WC Baker & Son Ltd	Hardware supplies	3.75	22.50
19-Nov	BP	Cryle Trading Ltd	Telephone & broadband - Oct	9.77	58.63
19-Nov	BP	Greenbarnes LTD	Bench for garden	47.14	282.82
19-Nov	BP	Lan Services Ltd	VAT on deposit	1,400.00	1,400.00
19-Nov	BP	M Robson	Expenses for playground opening		10.00
19-Nov	100378	G Brown	Expenses - mileage & parking		40.40
20-Nov	DDR	SSE SWALEC	Cycle path electric - Oct	1.27	26.88
28-Nov	DDR	Veolia environmental	Refuse collection - Oct	27.69	166.12
30-Nov	BP	Hampshire CC	County supplies - cleaning supplies	14.21	85.28
30-Nov	100380	All Events Marquees	Deposits for fete & concert marquee	66.01	396.06
30-Nov	BP	Magazine Connection	Market advert Jan& Feb 2016	25.60	153.60
30-Nov	BP	WV Howe Ltd	Vacuum coffee jug	3.46	20.74
30-Nov	BP	K Milton	Expenses		18.09
30-Nov	BP	Hampshire Pension Fund	Contributions re Nov payroll		483.23
30-Nov	BP	HMRC	Tax & NI November		998.24

120/15**Chairman's Report**

- Attended the Remembrance Service & parade with MM to lay a wreath on behalf of Elvetham Heath
- Discussed the possibility of having the lamppost poppies next year. GB suggested along EH Way and it was agreed that this would be put forward. The donation may have to be increased to cover this and a £100 donation was agreed
- Attended the Events meeting

	<ul style="list-style-type: none"> • Helped out at the market • Met the housing team who visited the office over reports about the possible homeless gentleman • Has heard from the contact at the Post Office that there is agreement for 2 additional post boxes on the Heath in Giffard Lane & Mounts Way.
121/15	<p>Councillor Reports</p> <ul style="list-style-type: none"> • Cllr Alden <ul style="list-style-type: none"> ○ Attended the events meeting • Cllr Watmore <ul style="list-style-type: none"> ○ Nothing to report. • Cllr Brown <ul style="list-style-type: none"> ○ Attended the Hampshire meeting for parishes on Economy, Transport & Environment. There were reports of cut-backs across all the services as council tax will only go up by a max 1.99% if at all. • Cllr McDarmaid <ul style="list-style-type: none"> ○ Attended the Remembrance Service & parade. • Cllr Bond <ul style="list-style-type: none"> ○ Nothing to report • Cllr Woods <ul style="list-style-type: none"> ○ The boundary commission report is due to be published on 17 November and will go to a public consultation ○ Flagpole – please put this on agenda for next meeting. • District Cllr Kinnell <ul style="list-style-type: none"> ○ Nothing to report
122/15	<p>Clerk's Report</p> <p>The Clerk had circulated her report and highlighted the following:</p> <ul style="list-style-type: none"> • An agreement had been made with the long term Key Centre debtor through the small claims court mediator service. Only half of the debt has been recovered but if the council had taken it further, the result may have been less favourable as the company is being wound up and has no assets. • The Christmas tree is in place and will be lit up from the weekend 21 November. • There is still no sign of the S106 money which Hart is due to transfer to EHPC. Apparently there is some delay with getting agreement from Persimmon to transfer the small pockets of land but that should not prevent transfer of the money.
123/15	<p>Date of next meeting</p> <p>The next meeting will be held on Monday 14th December at 7.30pm.</p>

There being no further business the meeting closed at 9.15pm

Signed.....

Date.....