

**Minutes of the Meeting of Elvetham Heath Parish Council**  
**Held at The Key Centre Elvetham Heath**  
**Monday 14<sup>th</sup> December 2015 at 7.30pm**

**PRESENT**

Cllr Marilyn Robson (MR)		Elvetham Heath PC (EHPC)
Cllr Nicky Bond (NB)		Elvetham Heath PC
Cllr Chris Alden (CA)		Elvetham Heath PC
Cllr George Brown (GB)		Elvetham Heath PC
Cllr Michelle McDarmaid (MM)		Elvetham Heath PC
Cllr Emma Watmore (EW)		Elvetham Heath PC
Cllr Richard Woods (RW)		Elvetham Heath PC
Jan Hyatt (JH)	Clerk	Elvetham Heath PC

**Also Present**

Cllr Steve Forster (SF)	from 8.25pm	Hart District Council (HDC)
Cllr Sara Kinnell (SK)		Hart District Council
Cllr Sharyn Wheale (SW)		Hampshire County Council (HCC)
1 x member of public	to 8.50pm	

<b>124/15</b>	<b>Apologies for Absence</b> There were no apologies as all members were present.
<b>125/15</b>	<b>Declarations of Interest &amp; associated dispensations</b> None.
<b>126/15</b>	<b>Approval of the Minutes</b> The minutes of the meeting of 16 <sup>th</sup> November 2015 (nos. 107/15-123/15) were confirmed as an accurate record and signed by the Chairman.  The minutes and recommendations of the following committees were received and accepted: <ul style="list-style-type: none"> <li>• Planning Committee 16th November 2015: Nos. 41/15 – 45/15</li> <li>• Key Centre &amp; Sports Facilities Committee 23<sup>rd</sup> November 2015: Nos. 20/15 – 27/15 The recommendation was accepted to hire the trailer style temporary toilet facilities at a cost of £1,430 during the washroom refurbishment.</li> <li>• Finance &amp; Policy Committee 23<sup>rd</sup> November 2015: Nos. 21/15 – 30/15</li> </ul>
<b>127/15</b>	<b>Public Session</b> None

<p><b>128/15</b></p>	<p><b>Police Report</b>  Members of the local neighbourhood team were unable to attend. A written report for November had been received which highlighted the following:</p> <ul style="list-style-type: none"> <li>• Petrol theft from Morrisons Petrol station</li> <li>• 2 x males purporting to be collecting from the Gurkha Welfare Trust</li> <li>• The lady who had been living in the car locally has now been housed</li> </ul>
<p><b>129/15</b></p>	<p><b>Consideration of a Neighbourhood Plan</b>  Whilst the council is aware of the benefits of having a neighbourhood plan in place – particularly the increased percentage of Community Infrastructure Levy payable to the parish – with so little available development land in the parish and the time and cost of preparing a plan, it was not considered a viable option.</p> <p><b>Resolved:</b> not to produce a neighbourhood plan</p>
<p><b>130/15</b></p>	<p><b>Tennis Courts</b>  The Clerk reported that the tennis nets and posts are all in need of replacement this winter. The list price of 3 sets is just over £1,000 but the council should be able to obtain discounts.</p> <p><b>Resolved:</b> to purchase 3 sets of replacement tennis posts and nets at a maximum total cost of £1,000.</p>
<p><b>131/15</b></p>	<p><b>Electoral Review of Hampshire</b>  The draft recommendations have been issued by the Local Government Boundary Commission and are out for public consultation until 11 January 2016. The commission has accepted the proposal of the local county councillors to divide Elvetham Heath between 2 county divisions (&amp; therefore 2 county councillors) – Fleet Town &amp; Fleet North/Yateley - rather than the alternative of moving the division boundary within Fleet itself. This has the knock-on effect of creating 2 parish council wards – Elvetham East &amp; West.</p> <p><b>Resolved:</b> to respond to the public consultation disputing the recommendation as it goes against the commission’s own guidance on community governance and parish councils as it divides a cohesive community.</p> <p><b>Action:</b>  The Clerk to draft &amp; circulate a response and remind councillors nearer the deadline to respond individually.</p>
<p><b>132/15</b></p>	<p><b>Hart Local Plan</b>  HDC has published its refined options for delivering new homes – the results of which will help form the local plan. This is out for public consultation until 15 January 2016.</p> <p>After a long discussion involving the visitors to the meeting as well as the council, it was agreed that the members needed more time to form their opinions.</p> <p><b>Resolved:</b> to hold an Extraordinary Meeting of the council on Monday 11 January 2016 to discuss and put together the council’s response to the consultation document.</p>

**133/15****Finance**

The Clerk presented the schedule of payments for December as below. These were reviewed and signed by the Chairman.

Date	Cheque no.	Payee	Description	VAT	Total
				£	£
01-Dec	DDR	Hart District Council	Key Centre Rates 9/10		348.00
01-Dec	100385	Came & Company	Insurance for portaloos		25.00
02-Dec	100386	EHPC	To open new bank account		250.00
19-Dec	DDR	SSE Swalec	Cycle path electric - Nov	1.23	26.00
19-Dec	BP	Staff	December payroll		5,643.31
19-Dec	BP	Unison	SMS contributions re Dec payroll		17.25
19-Dec	BP	HCC	cleaning products	3.81	22.88
19-Dec	BP	Primavera Cleaning Services	Cleaning - Nov		1,587.50
19-Dec	BP	Litho Xpress	Market leaflet printing		310.00
19-Dec	BP	Lyreco Ltd	Printer cartridges	11.47	68.82
19-Dec	BP	Lotus Landscapes Ltd	monthly maintenance & Xmas tree	1,370.38	8,222.28
19-Dec	BP	Network Securities Ltd	Callout	24.80	148.80
19-Dec	BP	Little Big Magazine Co	Fleet Life ad - Jan 16	25.80	154.80
19-Dec	BP	Cryle Trading Ltd	Telephone & broadband - Nov	13.98	83.90
19-Dec	BP	WC Baker & Son	Hardware	15.34	92.06
19-Dec	BP	Sutcliffe Play	Balance for play areas	6,492.30	38,953.81
19-Dec	BP	IAC Ltd	Interim audit	69.00	414.00
19-Dec	BP	Light Angels Ltd	Xmas light install & replace	163.10	978.60
23-Dec	DDR	British Gas	Key Centre gas - Nov	77.83	466.98
28-Dec	DDR	Veolia environmental	Refuse collection - Nov	24.64	147.86
31-Dec	BP	Hampshire Pension Fund	Contributions re Dec payroll		483.23
31-Dec	BP	HMRC	Tax & NI December		998.24
				<b>8,293.68</b>	<b>59,443.32</b>

**134/15****Chairman's Report**

MR reported that she had attended the meeting about the future of the Fire Service in Fleet. It was apparent that the cuts are going to happen and that the union and the firefighters themselves have to ensure that they have the proper equipment to deal with local needs as they will no longer have a full sized fire engine or the 4X4 vehicle. The firefighters accept that little can be done about the cuts but are determined to continue to provide a quality service.

<p><b>135/15</b></p>	<p><b>Councillor Reports</b></p> <ul style="list-style-type: none"> <li>• <b>Cllr Brown</b> <ul style="list-style-type: none"> <li>○ Attended the HDC Local Plan Meeting.</li> <li>○ Met with 2 contractors regarding the resurfacing of the tennis courts.</li> <li>○ Visited the regular tennis groups to discuss the potential resurfacing.</li> </ul> </li> <li>• <b>Cllr McDarmaid</b> <ul style="list-style-type: none"> <li>○ Nothing to report.</li> </ul> </li> <li>• <b>Cllr Watmore</b> <ul style="list-style-type: none"> <li>○ Responded online to 2 recent consultations</li> <li>○ HDC will start work on the wildflower meadow in February</li> </ul> </li> <li>• <b>Cllr Woods</b> <ul style="list-style-type: none"> <li>○ Found 3 companies to provide quotations for replacement windows and doors in the Key Centre (and will now chase)</li> <li>○ As Chairman of the Staffing Committee, met with the Clerk to discuss the way forward with the staffing review.</li> </ul> </li> <li>• <b>Cllr Bond</b> <ul style="list-style-type: none"> <li>○ Nothing to report</li> </ul> </li> <li>• <b>Cllr Alden</b> <ul style="list-style-type: none"> <li>○ Has been complaining to Morrisons frequently about the discarded trollies.</li> </ul> </li> <li>• <b>District Cllr Kinnell</b> <ul style="list-style-type: none"> <li>○ Nothing to report</li> </ul> </li> <li>• <b>County Councillor Wheale</b> <ul style="list-style-type: none"> <li>○ There will be several more consultations in the New Year including one of waste and recycling centres</li> </ul> </li> </ul>
<p><b>136/15</b></p>	<p><b>Clerk's Report</b></p> <p>The Clerk had circulated her report which included:</p> <ul style="list-style-type: none"> <li>• The washroom refurbishment is on track to be completed by 18 December</li> <li>• HDC will be using the park and ride area for Christmas tree recycling</li> <li>• The playboards have finally been installed in the toddler part of the new play area</li> <li>• The December market was the largest to date</li> </ul>
<p><b>137/15</b></p>	<p><b>Exclusion of Public &amp; Press</b></p> <p>It was resolved to exclude public &amp; press from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960. Publicity about discussions on staffing matters being deemed prejudicial to the nature of the business</p> <p>At 9.20pm all remaining visitors left the meeting.</p>
<p><b>138/15</b></p>	<p><b>Staffing Review</b></p> <p>As the staffing review had been unavoidably delayed, it was agreed to increase the hours of the market manager to 15 per week on current terms and conditions to assist with work in the parish office.</p>

<b>139/15</b>	<b>Date of next meeting</b> The Extraordinary Meeting (see above) will be held of Monday 11 <sup>th</sup> January 2016 at 7.30pm. The ordinary meeting will be held on Monday 18 <sup>th</sup> January 2016 at 7.30pm.
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There being no further business the meeting closed at 9.27pm

Signed.....

Date.....