

PLANNING COMMITTEE

Terms of Reference

The Committee

- The Committee shall comprise 4 Council members including the Council Chairman and Vice-Chairman ex-officio.
- The quorum of the committee shall be 3 members.
- The Committee is authorised to establish sub-committees and working groups (minimum 3 members), and to appoint advisers as and when necessary to assist in its work

Frequency of Meetings

- The committee will meet monthly prior to the full council meeting or more frequently as required

Functions

- To consider and respond to all applications for planning permission and planning appeals referred to the Parish Council by the Local Planning Authorities;
- To identify, comment upon, and refer to the relevant authorities any matters considered to be in breach of planning permission;
- To comment upon and monitor Tree Applications, Tree Preservation Orders and to seek approval for further TPOs if deemed necessary;
- To commit to engage with residents and developers for pre-application consultation.
- To actively promote the needs of the parish for developer contributions
- To respond to all relevant consultation documents relating to planning policy and associated matters.