

Minutes of the Meeting of Elvetham Heath Parish Council
Held at The Key Centre Elvetham Heath
Monday 19th November 2018 at 7.30pm

PRESENT

Cllr Marilyn Robson (MR)		Elvetham Heath PC (EHPC)
Cllr Nicky Bond (NB)		Elvetham Heath PC
Cllr Claire Brooks-McGoldrick (CBM)		Elvetham Heath PC
Cllr Martyn O'Donoghue (MO)		Elvetham Heath PC
Cllr Candice Walmsley (CW)		Elvetham Heath PC
Jan Hyatt (JH)	Exec Officer	Elvetham Heath PC

Also Present

Cllr Angela Delaney (AD)		Hart District Council (HDC)
Cllr Sara Kinnell (SK)		Hart District Council
Cllr Steve Forster (SF)	from 7.50pm	Hampshire County & Hart District Councils
Allan Walker	to 8pm	Church Crookham & Fleet Men's Shed
1 x Member of public		

95/18	<p>Apologies for Absence Apologies had been received from Cllr Nick White who was caught up at work. Cllr Gordon Smith was absent.</p> <p>Resolved: to accept the apologies.</p>
96/18	<p>Approval of the Minutes The minutes of the meeting of 15th October 2018 (nos. 80/18 - 94/18) were confirmed as an accurate record and signed by the Chairman.</p> <p>The minutes and recommendations of the following committee were received and accepted:</p> <ul style="list-style-type: none"> • Planning Committee – 15th October 2018: 31/18 – 35/18
97/18	<p>Declarations of Interest & associated dispensations Cllr Walmsley declared an interest in item 101/18 and would take no part in the decision making.</p>
98/18	<p>Public Session None.</p>
99/18	<p>Police report Members of the local neighbourhood team were unable to attend the meeting and no monthly crime report had been received.</p>

	<p>NB. At 7.50pm SF entered the meeting.</p>
100/18	<p>Grant Applications</p> <ul style="list-style-type: none"> <p>Church Crookham & Fleet Men’s Shed Allan Walker, the Chairman, explained the background to the Men’s Shed and to the application for funding towards permanent premises for which they already have planning permission. The build is likely to cost between £70-£80K for which they have already raised £10k. MR suggested they attend the summer fete & the monthly markets on EH to help raise funds and general awareness. Resolved: to award a £450 grant under S137 LGA 1972</p> <p>Fleet Festivities Organisers were looking for funding towards support services at the event (eg security & litter collection). It was noted that EHPC spends approximately £1,500 on its Christmas event & decorations, Resolved: not to award a grant</p> <p>NB. At 8pm Mr Allan Walker left the meeting</p>
101/18	<p>Public Spaces Protection Order – Dog Control HDC are proposing to develop a PSPO for the control of dogs throughout the district and have asked parish & town councils to consider areas of parish land which could be included within it. The Council agreed the following proposals:</p> <ul style="list-style-type: none"> All parish-owned land to be covered for failure to remove & dispose responsibly of dog faeces. This will become an offence. No dogs allowed in fenced play parks All dogs on leads in open spaces where there are play areas or play equipment, including the Green & Turner’s Way recreation area.
102/18	<p>Grounds Maintenance & litter Following discussion about the grounds maintenance contract with VPS Grounds Services, the following it was resolved:</p> <ul style="list-style-type: none"> To extend the contract for one year to 31 March 2020 To remove the litter collection from the grounds maintenance contract <p>JH explained that HDC had been approached to quote for the litter collection, but they declined due to lack of manpower. Serco, who are responsible for the Key Centre refuse collection, were also approached. They quoted £5,776 per annum for the contract, almost half the existing cost.</p> <p>Resolved: to award the litter collection contract to Serco from 1 April 2019 or sooner if possible</p>
103/18	<p>Budget 2019/20 JH had completed a first draft of the revenue budget and had circulated the report. This was reviewed. Resolved: Not to increase fees and charges for 2019/20</p> <p>Members were asked to consider and put forward any capital projects for 2019/20 or</p>

	<p>beyond. These would be included in the budget for review at the next meeting.</p> <p>Projects:</p> <ul style="list-style-type: none"> • Replacement windows & doors for the Village Room at the Key Centre • Refurbishment/improvement of Village Room washroom facilities • Work to the Key Centre car park – installation of bollards/gates, improvement to the central pedestrian area • Additional Christmas lights • Build a Key Centre reserve towards replacement of the heating system.
104/18	<p>Monthly Financial Review</p> <ul style="list-style-type: none"> • The management accounts & financial reports for October were reviewed and accepted. • The schedule of debtors for October was reviewed. JH stated that she had obtained a court order against the long-term debtor. All others were now up to date. • The Executive officer presented the schedules of payments for November as attached. These were reviewed and signed.
105/18	<p>Chairman’s Report and Announcements</p> <p>MR reported the following:</p> <ul style="list-style-type: none"> • She had attended a meeting with the Stop Elvetham Chase Group regarding the forthcoming appeal hearing • Attended the local Campaign for the Protection of Rural England meeting • Attended the Remembrance Service & Parade and laid a wreath on behalf of EHPC and the residents of Elvetham Heath. • She also put forward a vote of thanks to ex-councillor George Brown and his team of volunteers who put up the poppies on the lamp columns along EH Way.
106/18	<p>Councillor Reports</p> <ul style="list-style-type: none"> • Cllr Brooks-McGoldrick <ul style="list-style-type: none"> ○ Reported that the manager of the De Havilland pub is leaving in the New Year. • Cllr O’Donoghue <ul style="list-style-type: none"> ○ Attended and was impressed by the farmers’ market. • Cllr Walmsley <ul style="list-style-type: none"> ○ Nothing to report • Cllr Bond <ul style="list-style-type: none"> ○ Attended the market ○ Took part in the Remembrance parade & attended the service • District Cllr Delaney <ul style="list-style-type: none"> ○ A few issues with fly-tipping at the Morrisons’ bring site. It is hoped the camera will be in place before Christmas – she will chase. • District Cllr Kinnell <ul style="list-style-type: none"> ○ The examination of the Local Plan starts 20 November. ○ Is pressing for double yellow lines outside the Morrisons’ delivery area on EH Way to stop the lorries parking there • County & District Cllr Forster <ul style="list-style-type: none"> ○ Calthorpe Park School extension consultation will take place in December (date tbc) with a public exhibition. ○ HCC has a £1.5million budget for improvements works in Hitches Lane and

	<p>the railway bridge to improve the pedestrian safety.</p> <ul style="list-style-type: none"> ○ Local MP has put forward his plans for a new secondary school in NE Hampshire but currently no site identified in Hart. ○ Fleet Road/Pale Lane roadworks are nearly completed ○ There are plans for expansion of Fleet Hospital & the medical centre. ○ Following the consultation, Hampshire Highways intend to turn off street lights in residential areas between 1am and 4am. <p>NB. At 9.30pm Cllr Brooks-McGoldrick left the meeting</p>
107/18	<p>Officer Report</p> <p>JH highlighted the following from her written report:</p> <ul style="list-style-type: none"> ● Super market extension: JH attended a very positive meeting representatives from the Church, school, nursery, pub and Morrisons. The supermarket is keen to help alleviate the parking issues which have arisen following the introduction of its 2-hour parking limit. ● Road Adoptions: there appears to be more urgency from HCC's perspective with members of staff being hired specifically to clear the backlog. ● The skate ramp requires more replacement boards at a cost of £925. ● The Christmas tree and lights will be installed this week with a switch-on event organised by the De Havilland Arms at 6pm on 24 November.
108/17	<p>Date of next meeting</p> <p>The next meeting is scheduled for Monday 17 December 2018.</p>

There being no further business the meeting closed at 10.10pm

Signed.....

Date.....

Payments - November

Payee	Invoice Ref	Invoice Date	Description	Payment Date	Net Amount	VAT	Total	Ref
Internet Payments								
Total Employment Costs			November Payroll	19-Nov	5,438.29		5,438.29	BP
J Hyatt		15/11/2018	Expenses - SIM, mileage etc	19-Nov	41.60		41.60	BP
SLCC		17/10/2018	Membership	19-Nov	215.00		215.00	BP
Richard Thorpe Fire Safety	E28133	17/10/2018	Fire Alarm testing	19-Nov	110.00	22.00	132.00	BP
Npower plc	LGU9L2KL	17/10/2018	Centre electricity Qtr 2	19-Nov	694.62	138.92	833.54	BP
HCC	58097022	22/10/2018	Janitorial supplies	19-Nov	23.45	4.69	28.14	BP
Amazon Business	Inv x 2	01/11/2018	Stationery	19-Nov	27.28	5.46	32.74	BP
Disconsulting Ltd	13609	26/10/2018	IT Support - October	19-Nov	152.16	30.43	182.59	BP
Litho Express Ltd	1298	25/10/2018	Newsletter printing	19-Nov	256.00	-	256.00	BP
Easi-leaflets	P00675	31/10/2018	newsletter delivery	19-Nov	114.72		114.72	BP
SLCC Enterprises Ltd	126973/127075	09/11/2018	Training x 3 & publication	19-Nov	206.49	20.50	226.99	BP
Lyreco UK Ltd	6300255899	31/10/2018	Janitorial supplies	19-Nov	35.97	7.19	43.16	BP
JFK Plumbing & Heating	INV-11824	07/11/2018	Boiler maintenance & service	19-Nov	695.93	139.19	835.12	BP
HCC	58098382	05/11/2018	Stationery	19-Nov	5.17	1.03	6.20	BP
Church on the Heath		06/11/2018	Contribution towards Nativity/Carols	19-Nov	150.00		150.00	BP
Rob's Cleaning Co	EHPC02	13/11/2018	Cleaning & caretaking - October	19-Nov	1,020.00		1,020.00	BP
C&S Banners Ltd	CSL13818	08/11/2018	Market & Christmas banners & signs	19-Nov	172.00	34.40	206.40	BP
Pegasus Building Services	Hart Windows	24/10/2018	Replacement windows	19-Nov	2,075.00	415.00	2,490.00	BP
VPS Grounds Services	SMLT-009200	31/10/2018	Tree Works - Chineham Close	19-Nov	315.00	63.00	378.00	BP
VPS Grounds Services	SMLT-009242	31/10/2018	Fly tipping removal	19-Nov	50.00	10.00	60.00	BP
VPS Grounds Services	SMLT-009265	31/10/2018	Grounds maintenance & litter - Oct	19-Nov	6,146.90	1,229.38	7,376.28	BP
Clearway Sport	09/07/1914	14/11/2018	Tennis Court treatment	19-Nov	320.00	64.00	384.00	BP
Farnham Light & Sound	INV-11122	10/11/2018	PA System for Carols	30-Nov	198.00	39.60	237.60	BP
Cheque Payments								
Royal British Legion	S137	02/11/2018	Poppy Wreath donation	02-Nov	50.00		50.00	BP
Direct Debit Payments								
Gocardless/Orange Pixel		01/11/2018	Web hosting & support - November	01-Nov	37.00	7.40	44.40	DDR
Milk & More		01/11/2018	Office milk - October	01-Nov	6.24		6.24	DDR
Intouch Communications	8463462	01/11/2018	Telephone & Broadband - Oct	15-Nov	85.13	17.03	102.16	DDR
Everflow Ltd	136639	09/11/2018	Water services Nov-Dec	19-Nov	196.12		196.12	DDR
SSE Swalec		02/10/2018	Cycle path electricity - Oct	19-Nov	25.40	1.26	26.66	DDR
Engie	1-00157390	08/11/2018	Key Centre Gas - Oct	22-Nov	234.29	46.86	281.15	DDR
TOTAL					19,097.76	2,297.34	21,395.10	