

Minutes of the Meeting of Elvetham Heath Parish Council
Held at The Key Centre Elvetham Heath
Monday 18th February 2019 at 7.30pm

PRESENT

Cllr Marilyn Robson (MR)	Chairman	Elvetham Heath PC (EHPC)
Cllr Nicky Bond (NB)	from 8.35pm	Elvetham Heath PC
Cllr Claire Brooks-McGoldrick (CBM)		Elvetham Heath PC
Cllr Martyn O'Donoghue (MO)		Elvetham Heath PC
Cllr Gordon Smith (GS)		Elvetham Heath PC
Cllr Candice Walmsley (CW)		Elvetham Heath PC
Cllr Nick White (NW)		Elvetham Heath PC
Suzanne Pepper (SP)	Officer	Elvetham Heath PC

Also Present

Cllr Angela Delaney	Hart District Council (HDC)
Cllr Sara Kinnell	Hart District Council (HDC)
Cllr Steve Forster	HDC & Hampshire County Council
2 x members of public	

137/18	<p>Apologies for Absence Apologies had been received from Cllr Nicky Bond who would be late. Apologies were also received & were noted from Jan Hyatt (JH), Executive Officer & County Cllr Adrian Collett</p>
138/18	<p>Approval of the Minutes The minutes of the meeting of 21st January 2019 (nos. 123/18 - 136/18) were confirmed as an accurate record and signed by the Chairman.</p> <p>The minutes and recommendations of the following committee were received and accepted:</p> <ul style="list-style-type: none"> • Planning Committee – 21st January 2019: 50/18 –56/18
139/18	<p>Declarations of Interest & associated dispensations None</p>
140/18	<p>Public Session Member of the public asked for an update on the road adoption on Elvetham Heath Way near the golf course.</p> <p>Cllr Forster will raise the issue with Cllr Collett and will make enquiries regarding the bond. Cllr Delaney is in the process of setting up a meeting with Persimmon in Camberley. MR requested an update on road adoptions on the website and in EHD – an updated list and map of adopted roads is on the website.</p>

<p>141/18</p>	<p>Police report Members of the local neighbourhood team were unable to attend the meeting but had sent the crime report for January which highlighted the following:</p> <ul style="list-style-type: none"> • 1 vehicle theft. • 2 incidents of criminal damage at Elvetham Heath Primary School. • 1 incident of criminal damage to a vehicle.
<p>142/18</p>	<p>Spring Clean Event NW proposed that an event be held this spring. Resolved: To have a Spring Clean Event on Sunday 24th March 2019 from 1-4pm. NW to act as the lead on this event.</p>
<p>143/18</p>	<p>Gritting Policy JH had circulated a document highlighting the winter gritting policies of Hampshire County Council and EHPC. Resolved: to agree the policy and request that the footbridge be gritted.</p> <ul style="list-style-type: none"> • Cllr Forster agreed to put this to HCC as a priority.
<p>144/18</p>	<p>Interim Audit Report The interim audit had taken place on 17 January. No issues were found. MR thanked JH for her hard work.</p>
<p>145/18</p>	<p>Monthly Financial Review</p> <ul style="list-style-type: none"> • The management accounts & financial reports for January were reviewed and accepted. • The schedule of debtors for January was reviewed. <ul style="list-style-type: none"> ○ MR will speak to JH regarding the outstanding payment from Bouncing Bunnies • The schedule of payments for February was presented as attached. This was reviewed and signed.
<p>146/18</p>	<p>Chairman's Report and Announcements MR reported the following: Attended Market. Will be attending Clinical Care Commission meeting on the 6th March 2019.</p> <p>NB. At 8.35pm NB entered the meeting</p>
<p>147/18</p>	<p>Councillor Reports MO attended Market</p> <p>Cllr Delaney attended a meeting with Calthorpe School regarding safer routes to school. Cllr Delaney stated that Fixed Penalty Notices are now in force for Fly Tipping next to the recycling facilities near Morrisons.</p> <p>MR requested JH contact HDC to request bins are emptied on a Friday. <i>Cllr Delaney will action</i></p>

	<p>Cllr Kinnell stated that Hart had agreed a 12-month trial period to work with Sky Ocean Rescue to eliminate single use plastic in Hart.</p>
	<p>Officer Report The following was highlighted from the written report:</p> <ul style="list-style-type: none"> • Councillor Training: this has been organised for 19 February & 6 March 2019 most of the additional spaces have been taken up by councillors from neighbouring parishes • Fete 15th June – all the attractions are booked. • Concert – confirmed for 29th June with The Heathrow Jets headlining.
<p>149/17</p>	<p>Date of next meeting The next meeting is scheduled for Monday 18 March 2019.</p>

There being no further business the meeting closed at 9.00pm

Signed.....

Date.....

Payments - February

Payee	Invoice Ref	Invoice Date	Description	Payment Date	Net Amount	VAT	Total	Ref
Internet Payments								
Total Employment Costs			February Payroll	19-Feb	5,438.29		5,438.29	BP
Hall hirer	Party	27/01/2019	Deposit refund	28-Jan	200.00		200.00	BP
J Hyatt		18/02/2019	Expenses - Sim, land reg & refreshments	19-Feb	80.49		80.49	BP
M Robson		12/02/2019	Expenses - planning inquiry	19-Feb	16.45		16.45	BP
Npower	LGV95B2Z	17/01/2019	Centre electricity 3rd qtr	19-Feb	1,161.76	232.35	1,394.11	BP
Litho Xpress Ltd	29/01/1906	24/01/2019	Printing market flyers	19-Feb	470.00		470.00	BP
Disconsulting IT Ltd	14049	26/01/2019	IT Support - Jan	19-Feb	154.16	30.83	184.99	BP
HCC	58107531	29/01/2019	Janitorial supplies	19-Feb	7.94	1.59	9.53	BP
IAC Ltd	INV-0649	31/01/2019	Interim audit	19-Feb	345.00	69.00	414.00	BP
BCC Ltd	28817	29/01/2019	Commercial bin cleaning	19-Feb	17.50	3.50	21.00	BP
Lyreco UK Ltd	6300257769	31/01/2019	Stationery	19-Feb	49.60	9.92	59.52	BP
Easi-leaflets	P00707	08/02/2019	Delivery of 9,500 market flyers	19-Feb	427.50		427.50	BP
GeoXphere	24UG019-001	04/02/2019	Subs for online mapping system	19-Feb	75.00	15.00	90.00	BP
HCC	58109185	11/02/2019	Janitorial supplies	19-Feb	38.05	7.61	45.66	BP
Amazon UK Ltd	3 x invoice	12/02/2019	Stationery	19-Feb	31.86	6.39	38.25	BP
Rob's Cleaning	Jan	13/02/2018	Cleaning & caretaking	19-Feb	1,103.00		1,103.00	BP
Pegasus Building Servs	2174	11/02/2019	Twyford close fencing	19-Feb	2,450.00	490.00	2,940.00	BP
Pegasus Building Servs	2175	11/02/2019	Replacement fencing - water course	19-Feb	1,240.00	248.00	1,488.00	BP
Pegasus Building Servs	2176	11/02/2019	Guttering replacement	19-Feb	875.00	175.00	1,050.00	BP
Pegasus Building Servs	2177	11/02/2019	Scout hut works following vandalism	19-Feb	1,055.00	211.00	1,266.00	BP
Pegasus Building Servs	2178	11/02/2019	Chains, phone box, bollards car park	19-Feb	1,250.00	250.00	1,500.00	BP
Pegasus Building Servs	2179	11/02/2019	Electrical work re fire risk assess	19-Feb	1,350.00	270.00	1,620.00	BP
VPS Grounds Services	SMLT-009688	02/02/2019	Grounds maintenance - Jan	19-Feb	5,237.65	1,047.53	6,285.18	BP
Monster Event Hire	0	24/01/2019	Deposit for fete attractions	19-Feb	250.00	50.00	300.00	BP
HALC	INV-3008	13/02/2019	Training course	19-Feb	800.00	160.00	960.00	BP
Paragon Internet/TSOHost	4741894	13/02/2019	Email hosting - 2 years	19-Feb	52.08	10.42	62.50	BP
Toilets + Ltd	E209399	17/01/2019	Deposit for fete portaloos	20-Feb	60.00		60.00	100432
Direct Debit Payments								
Gocardless/Orange Pixel		01/02/2019	Web hosting & support - February	01-Feb	37.00	7.40	44.40	DDR
Milk & More		31/01/2019	Office milk - January	31-Jan	4.68		4.68	DDR
Intouch Communications	8724385	31/01/2019	Telephone & Broadband - Jan	15-Feb	83.41	16.68	100.09	DDR
Everflow Ltd	177110	05/02/2019	Water & waste services	13-Feb	99.67		99.67	DDR
SSE Swalec		04/02/2019	Cycle path electricity - Jan	21-Feb	25.08	1.25	26.33	DDR
Engie	1-00188767	08/02/2019	Key Centre Gas - Jan	22-Feb	446.40	89.28	535.68	DDR
Milk & More		28/02/2019	Office milk - February	28-Feb	6.24		6.24	DDR
TOTAL					24,938.81	3,402.75	28,341.56	